

# BOARD OF COUNTY COMMISSIONER'S MINUTES

July 11, 2011

The regularly scheduled meeting of the Board of County Commissioners was called to order this 11th day of July, 2011, in meeting room 200 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman  
Rod Cleveland, Vice-Chairman  
Rusty Sullivan, Member  
Tammy Howard, Secretary

Others present were: David Batton, Assistant District Attorney, Christine Brannon, Denise Ellison, Melinda Duke, Peggy Laizure, David Tinsley, Jim Williams, Terran Manning, Lisa Winters, Dan Cary and Catherine Butler.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of July 5, 2011.

The vote was: Rusty Sullivan, yes, Rod Cleveland, yes; George Skinner, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the minutes of the Regular Meeting of July 1, 2011.

The vote was: Rod Cleveland, yes; George Skinner, yes, Rusty Sullivan, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to table the Discussion, Consideration and/or Action to approve the Service Agreement between the County Sheriff Department and Smiths Detection to provide on-site service to x-ray machines located in the County Courthouse and Administration Building for the yearly amount of \$8,148.00 from July 1, 2011 through June 30, 2012.

The vote was: George Skinner, yes; Rusty Sullivan, yes, Rod Cleveland, yes.  
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to table the Discussion, Consideration and/or Action to approve the Maintenance Agreement between the County Sheriff Department and Sooner Copy Machines, Inc. from July 1, 2011 through June 30, 2012 for the following:

- |                            |   |
|----------------------------|---|
| a. Two (2) Sharp ARM207    | \$.009 per copy for B&W copies                                      |
| b. Two (2) Sharp ARM350N   | \$.009 per copy for B&W copies                                      |
| c. One (1) Sharp ARM450NXA | \$.009 per copy for B&W copies                                      |
| d. One (1) Toshiba ES450S  | \$.009 per copy for B&W copies                                      |
| e. One (1) Sharp MX4101N   | \$.0125 per copy for B&W copies<br>\$.062 per copy for Color copies |
| f. One (1) Sharp MX4501N   | \$.009 per copy for B&W copies<br>\$.08 per copy for Color copies   |

The vote was: Rusty Sullivan, yes, Rod Cleveland, yes; George Skinner, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Agreement for Economic Development Services between the Oklahoma City Economic Development foundation and the Board of County Commissioners for consulting services to encourage and promote the creation of new jobs, recruitment of new business and industry interests in Cleveland County during the Fiscal Year 2011-2012 for \$30,000.00.

The vote was: Rod Cleveland, yes; George Skinner, yes, Rusty Sullivan, yes.

Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to table the Discussion, Consideration and/or Action to approve the Maintenance Agreement between the County Clerk and Sooner Copy Machines, Inc. from July 1, 2011 through June 30, 2012 for the following:

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|---------------------------|---|
| a. One (1) Sharp MXM2600  | \$ .013 per copy for B&W copies<br>\$.062 per copy for Color copies |
| b. One (1) Sharp MXM2600N | \$ .013 per copy for B&W copies<br>\$.062 per copy for Color copies |
| c. Two (2) Sharp MXM260N  | \$ .0075 per copy for B&W copies                                    |
| d. One (1) Sharp ARM355N  | \$ .0075 per copy for B&W copies                                    |

The vote was: George Skinner, yes; Rusty Sullivan, yes, Rod Cleveland, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to table the Discussion, Consideration and/or Action to approve the Maintenance Agreement between the OSU Extension Center and Sooner Copy Machines, Inc. for one (1) Sharp MX5500N copier for the amount of \$.0095 per copy for B&W copies and \$.058 per copy for Color copies from July 1, 2011 through June 30, 2012.

The vote was: Rusty Sullivan, yes, Rod Cleveland, yes; George Skinner, yes.

Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to table the Discussion, Consideration and/or Action to approve the Maintenance Agreement between the County Fair Board and Sooner Copy Machines, Inc. for one (1) Sharp MX2300N copier for the amount of \$12.00 per month and \$.01 per copy for B&W copies over 1,000 copies and \$.08 per copy for Color copies over 1,000 copies from July 1, 2011 through June 30, 2012.

The vote was: Rod Cleveland, yes; George Skinner, yes, Rusty Sullivan, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to continue the Burn Ban Resolution approved on July 1, 2011 and to extended till the meeting of Monday, July 18, 2011 as recommended by the Director of Safety and Emergency Management as per the Oklahoma Statute Title 2 Section 16-26.B.

The vote was: George Skinner, yes; Rusty Sullivan, yes, Rod Cleveland, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Notice of Intent to apply for a Hazard Mitigation Grant through FEMA for a county wide safe room rebate program.

The vote was: Rusty Sullivan, yes, Rod Cleveland, yes; George Skinner, yes.

Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Renewal of Maintenance Agreement between the County Treasurer and Summit Mailing & Shipping Systems, Inc. for one (1) Letter Opener, model N5060. The term of the agreement will be for the yearly amount of \$686.80 from July 1, 2011 through June 30, 2012.

(Clerk’s Note: This is the Election Board’s Contract.)

The vote was: Rod Cleveland, yes; George Skinner, yes, Rusty Sullivan, yes.

Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the following as Requesting Officers for all the Treasurer’s Office accounts (General Fund and Cash Accounts):

- a. Jim Reynolds
- b. Ramona Nelson
- c. Tammy Richards
- d. Linda Robinson – Alternate

The vote was: George Skinner, yes; Rusty Sullivan, yes, Rod Cleveland, yes.

Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to table the Discussion, Consideration, and/or Action regarding the approval of an agreement between Crossroads Youth & Family Services, Inc, a non-profit organization, and the Board of County Commissioners to provide emergency youth shelter services in Cleveland County commencing July 1, 2011 until June 30, 2012 for \$225,000.00. Twelve bed shelter to be staffed full-time seven days a week.

The vote was: Rusty Sullivan, yes, Rod Cleveland, yes; George Skinner, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the June, 2011 monthly reports of the following:

- a. Tammy Howard, County Clerk
- b. Rhonda Hall, Court Clerk
- c. Jim Williams, Election Board Secretary
- d. Sharri Kinney, County Health Department
- e. Joe Lester, County Sheriff
- f. Jim Reynolds, County Treasurer

The vote was: Rod Cleveland, yes; George Skinner, yes, Rusty Sullivan, yes.

Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the following Blanket Purchase Orders submitted from the following Departments:

- a. **District #1 Warehouse:**

12-0576 – T2A	Palace Auto Supply	\$1,000.00
12-0577 – T2A	OLG	4,000.00
12-0683 – T2A	National Fastener Corp.	800.00
- b. **District #2 Warehouse:**

12-0651 – T2A	Eureka Water Co.	\$ 750.00
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- c. **District #3 Warehouse:**

12-0580 – T2A	Thompson Diesel Inc.	\$2,500.00
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- d. **Health Department:**

12-0578 – MD2	Nobel Systems, Inc.	\$ 500.00
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12-0579 – MD2 Gexpro 2,000.00

**e. Sheriff’s Department:**

12-0654 – B2A Noble Tag Agency \$ 375.00  
 12-0671 – CFBRE2 Mills Body Ship, Inc. 18,500.00  
 12-0672 – B2A Copelin’s Office Center 1,000.00  
 12-0673 – B2A Network Alarm Services, Inc. 125.00

The vote was: Rod Cleveland, yes; George Skinner, yes, Rusty Sullivan, yes.  
 Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

11-0183 – B2A	11-0029 – T2A
11-0460 – C2	11-0030 – T2A
11-0535 – SM2	11-0050 – T2A
11-0975 – B2A	11-0064 – T2A
11-1889 – B2A	11-0074 – T2A
11-2082 – B2A	11-0078 – T2A
11-2084 – B2A	11-0080 – T2A
11-2711 – B2A	11-0087 – T2A
11-3452 – R3BS2A	11-0089 – T2A
11-3458 – R3BS2A	11-0090 – T2A
11-3763 – B2A	11-0091 – T2A
11-4665 – B2A	11-0093 – T2A
11-4666 – B2A	11-0095 – T2A
11-4737 – B2A	11-0120 – T2A
11-5057 – R3BS4	11-0697 – T2A
11-5351 – SA2	11-0917 – T2A
11-5390 – SA2	11-1024 – T2A
11-5429 – SA2	11-1026 – T2A
	11-1460 – T2A
11-0236 – MD1C	11-1624 – T2A
11-0249 – MD1C	11-1626 – T2A
11-0252 – MD1C	11-1872 – T2A
11-0253 – MD1C	11-1964 – T2A
11-0381 – MD2	11-3203 – T2A
11-0397 – MD2	11-3218 – T2A
11-0398 – MD2	11-3273 – T2A
11-1040 – MD2	11-3428 – T2A
11-1050 – MD2	11-3851 – T2A
11-1059 – MD1C	11-3884 – T2A
11-1422 – MD2	11-4115 – T2A
11-1423 – MD1C	11-4161 – T2A
11-1568 – MD2	11-4177 – T2A
11-1571 – MD2	11-4460 – T2A
11-1596 – MD2	11-4509 – T2A
11-2284 – MD1C	11-5665 – T2A
11-2678 – MD2	11-5890 – T2A
11-3032 – MD2	
11-3823 – MD2	11-1107 – CFFP2
11-3860 – MD2	

11-3861 – MD2	11-0488 – FF2
11-3862 – MD2	11-0489 – FF2
11-3888 – MD1C	11-0495 – FF2
11-3889 – MD1C	11-0496 – FF2
11-3892 – MD1C	11-0500 – FF2
11-4259 – MD2	11-2033 – FF2
11-5299 – MD1C	

The vote was: Rusty Sullivan, yes, Rod Cleveland, yes; George Skinner, yes.  
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 11/12

a. General Fund	\$ 581,036.21
b. Highway Fund	98,131.94
c. Health Fund	1,282.20
d. Sheriff Revolving Fund	4,011.58
e. County Detention Transition Acct. Fund	11,891.60
f. County Clerk Preservation Fund	9,477.37
g. Fair Board Fund	778.87

FY 10/11

a. General Fund	\$ 59,703.29
b. Highway Fund	120,829.81
c. Health Fund	10,234.73
d. Sheriff Service Fee Fund	41,734.50
e. Sheriff Jail Fund	285.08
f. Sheriff Revolving Fund	5,106.00
g. SCA2010 Grant Fund	12,217.30
h. County Clerk Preservation Fund	600.00
i. Fair Board Fund	501.25

The vote was: Rod Cleveland, yes; George Skinner, yes, Rusty Sullivan, yes.  
Motion Carried.

No New Business to come before the Board.

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting)

There being no further business to come before the Board, Rod Cleveland moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: George Skinner, yes; Rod Cleveland, yes, Rusty Sullivan, yes.  
Motion Carried.